

# TCODS Daily Duty Schedule

for

## STARs

Super Talented Adult Resource

<b>Time:</b>	<b>Schedule:</b>	<b>Responsibility:</b> (See your responsibilities as a minimum of things to do, not a limit on what you can do!)
<b>6:15 AM</b>	<b>Kids get up!</b>	
<b>6:55 AM</b>	<b>Cabin groups report for work duties.</b>	
<b>7:00 AM</b>		
<b>7:10 AM</b>	<b>Line up for flag.</b>	
<b>7:15 AM</b>	<b>Morning flag ceremony</b>	
<b>7:25 AM</b>	<b>Breakfast</b>	
<b>7:55 AM</b>	<b>Clear tables</b>	
<b>8:15 - 11:30 AM</b>	<b>Field studies</b>	10:15 Meet with director in lodge office. Any time you have time assist camp staff in producing a camp newspaper and meet about tonight's campfire and today's activities. (Prior to 10:15 - Possibly work on any plans for the day or tasks that need completed this week. Are you prepared for each counselor campfire? Don't wing it!)
<b>11:10 AM</b>	<b>Lunch chopsticks</b>	Be outside as field studies dismiss to greet kids and do crowd control.
<b>11:25 AM</b>	<b>Line up for lunch.</b>	Make your way to your assigned table!
<b>11:30 AM</b>	<b>Lunch</b>	Participate in lunch sitting at kids' tables.
<b>12:00 PM</b>	<b>Clear tables</b>	Help scrape food in kitchen if needed. Lead the Welcome Song for any announced visitors! Look for areas of the dining hall that need a little attention. Be aware of what's going on around you and what needs there might be.
<b>12:15 PM</b>	<b>Large Group &amp; Staff Meeting</b>	Attend meeting. Sit away from each other around the room. Pay great attention to others in the room.
<b>1:15 PM</b>	<b>Homeroom &amp; Counselor time off</b>	Do needed tasks. Is campfire really, really planned well? What about your other responsibilities?
<b>2:30 PM</b>	<b>Meet at cabin signs &amp; go to recreation</b>	Supervise a recreation area with a teacher.
<b>2:40 PM</b>	<b>Recreation</b>	
<b>3:15 PM</b>		

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3:55 PM	Cabin Time	After recreation go to cabin areas to supervise including supervising showers for own area. Keep counselors with kids and keep the situation very mellow in camp.
5:25 PM	Cabins report for evening duties	
5:35 PM	Line up for supper	Sit at your own table.
5:45 PM	Supper	Eat! Lead the Order of the Fork at 6:15 and hand out mail to anyone in your area about 6:30. Take care of Lost & Found during announcements.
6:35 PM		
6:50 PM	Use OWARIs and line up for flag.	Supervise parking lot/flag line area! Neighbors lead the set up of Line Dancing on Tuesday evening. Take a role in leading kids into the lodge after flag.
7:00 PM	Flag Ceremony	Participate in flag (except Tuesday)
7:05 - 7:45 PM Monday	Find the Staff	Participate as needed in Find the Staff.
7:15 PM	Tues. - (Sh), Weds. - Theater Night, Thurs. - Campfire	Seat cabin groups (alternate boys/girls in each section each night), then participate in campfire leading the program. Serve as MCs and directors on Theater Night while monitoring behavior from above kids.
7:50 PM	Tues. - Campfire	Participate in campfire
8:50 PM	Campfire dismissed	Head to living areas supervising on the way with the first cabin group.
9:15 PM	RADD & staff evening visits to areas	Remain in living areas being a + role model and supervisor. Call Moses by 10:50 if you think your campfire will go until 11:15. NO campfire should go past 11:15 PM.
11:00 PM	Counselors & SCs to bed	Remain in living areas being role model and supervisor
11:15 PM	YO! leave areas	Leave living area if all are settled in

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		Do a daily debrief together, review tomorrow's schedule, and do a Go-Round. GET TO BED at a reasonable time. Lack of sleep by anyone affects everyone!
<b>Other tasks to remember to do!</b>		
		Prepare daily song, run-on, clap program for campfires making sure a wide variety of people are involved and that people involved know when to be prepared to lead songs etc.,
		. Remind people when to be up front ready to lead at campfire.
		. At campfire sit above students in each section unless needed up front.

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